

Call For Proposals



Rivers Bend AEYC Directors Institute and Curriculum Conference April 13, 2012 & April 14, 2012

The Rivers Bend Association for the Education of Young Children invites you to submit a presentation proposal for the **2012 Directors Institute and Curriculum Conference** to be held at St. Charles Community College, 4601 Mid Rivers Mall Drive, St. Peters, MO 63376 on April 13-14, 2012. This conference is expected to draw 400-500 participants from Missouri and Illinois who are professionals and students, working with children from birth through age eight, in a variety of disciplines: family child care, early childhood, preschool, infant-toddler, after-school, kindergarten, special education, and teacher education.

We are planning to offer a wide variety of workshops based on the skills and competencies identified as important for Early Care and Education professionals. Workshop sessions should be formatted to provide an active learning experience for the participants, opportunities for participation, problem solving, questions and discussion. We are interested in providing a wide range of workshops in the following areas:

Topic Category–

Accreditation	Curriculum	Music & Movement
Advocacy/Public Policy	Diversity/Equity/Culture	Personal/Professional Dev.
Anti-Violence	Family Child Care	Project Approach
Assessment	Family Support	Resource & Referral
Brain Development	Health/Safety	Social/Emotional Issues
Child Development	Intergenerational	Special Needs/Inclusion
Collaboration	Leadership/Administration	Technology

- ❖ Presentations must reflect current trends and/or developmentally appropriate practice.
- ❖ All handouts are the responsibility of the presenter. Handouts may be submitted to RBAEYC electronically to be placed on the RBAEYC website for participants to download after the conference
- ❖ Conference registration fees and lunch for up to two presenters per session will be waived for the day of presentation only.
- ❖ You may submit a proposal for the Directors Institute on Friday, and/or the Curriculum Conference on Saturday.
- ❖ All session rooms accommodate 25-30 people,
- ❖ Audiovisual: Each room is equipped with a Smart Board, DVD/VCR player, document camera, white board, and computer with Internet access. The document camera takes the place of an overhead projector so you no longer need to bring transparencies; white page handouts will display just fine.
- ❖ **All Presenters must be registered with the Missouri Trainer Registry? If you have not registered yet, contact www.openinitiative.org or call toll free 877-782-0185**

Proposals must be received by Saturday, October 31, 2011. This form may be filled in online, saved to your computer, and submitted electronically as an attachment to rbaeyc@rbaeyc.org. It may also be filled in, printed, and mailed to: Cindy Imhauser, PO Box 2136, Lees Summit, MO 64063

Notification of proposal acceptance will be **by Friday, January 6, 2012 –by email**

Please share this “Call for Proposals” with others who may be interested in presenting at this Institute.

If you have questions about the form contact Cindy Imhauser at 800-210-2602 or rbaeyc@rbaeyc.org

Title of Presentation: _____

This proposal is for: _____ **Friday Directors Institute** _____ **Saturday Curriculum Conference**

Instructor/Trainer Information

First Name Last Name

Current Employer

Job Title

Address

City State Zip

Work Phone Cell Phone

E-mail
Trainer is registered with OPEN ____yes ____no

Co-Trainer Information

Co-Instructor First Name Last Name

Current Employer

Job Title

Address

City State Zip

Work Phone Cell Phone

E-mail
Trainer is registered with OPEN ____yes ____no

Learning Activity/Training Information

Topic Category– Please check the most appropriate category (1) for your presentation:

- | | | |
|---|--|---|
| <input type="checkbox"/> Accreditation | <input type="checkbox"/> Curriculum | <input type="checkbox"/> Music & Movement |
| <input type="checkbox"/> Advocacy/Public Policy | <input type="checkbox"/> Diversity/Equity/Culture | <input type="checkbox"/> Personal/Professional Dev. |
| <input type="checkbox"/> Anti-Violence | <input type="checkbox"/> Family Child Care | <input type="checkbox"/> Project Approach |
| <input type="checkbox"/> Assessment | <input type="checkbox"/> Family Support | <input type="checkbox"/> Resource & Referral |
| <input type="checkbox"/> Brain Development | <input type="checkbox"/> Health/Safety | <input type="checkbox"/> Social/Emotional Issues |
| <input type="checkbox"/> Child Development | <input type="checkbox"/> Intergenerational | <input type="checkbox"/> Special Needs/Inclusion |
| <input type="checkbox"/> Collaboration | <input type="checkbox"/> Leadership/Administration | <input type="checkbox"/> Technology |

Specify the target audience (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> center based teaching staff | <input type="checkbox"/> child care home/group child care home/family child care home |
| <input type="checkbox"/> infant | <input type="checkbox"/> licensing surveyor/regulatory staff |
| <input type="checkbox"/> toddler | <input type="checkbox"/> school age |
| <input type="checkbox"/> preschool | <input type="checkbox"/> center based administration/program director |

Please check one content area relating to the primary objective of the learning activity using the *Core Competencies for Early Care and Education Professional in Kansas and Missouri*.

- | | |
|---|--|
| <input type="checkbox"/> Child Growth & Development (CGD) | <input type="checkbox"/> Learning Environment and Curriculum (LEC) |
| <input type="checkbox"/> Child Observation and Assessment (COA) | <input type="checkbox"/> Families and Communities (FAC) |
| <input type="checkbox"/> Health, Safety, and Nutrition (HSN) | <input type="checkbox"/> Interactions with Children (IWC) |
| <input type="checkbox"/> Program Planning and Development (PPD) | <input type="checkbox"/> Professional Development and Leadership (PDL) |

Check the CDA Subject Area(s) that apply:

- | | |
|---|--|
| <input type="checkbox"/> I. Safe, Healthy Learning Environment | <input type="checkbox"/> V. Program Management |
| <input type="checkbox"/> II. Physical & Intellectual Competence | <input type="checkbox"/> VI. Professionalism |
| <input type="checkbox"/> III. Social & Emotional Development | <input type="checkbox"/> VII. Observing & Recording Behavior |
| <input type="checkbox"/> IV. Relationships with Families | <input type="checkbox"/> VIII. Child Growth & Development |

Check the Missouri Early Childhood Standard (s) that apply:

- Literacy Standards (LIT) Mathematics (MAT)
 Science (SCI) Health and Physical Development (H&P)
 Social and Emotional Development Standards and Approaches to Learning (S&E)

Check the Knowledge or Skill level of the Target Audience:

- Level 1 skills or knowledge expected of an early care and education professional new to the childcare field, with minimal specialized education and training
 Level 2 includes level 1 plus skills or knowledge commensurate with CDA credential in Child Development or equivalent education or training
 Level 3 includes level 1 and 2 plus skill or knowledge commensurate with an associate's degree in early childhood or child development.
 Level 4 includes levels 1, 2, and 3 plus skills or knowledge commensurate with a bachelor's degree in early childhood or child development.
 Level 5 includes levels 1, 2, 3, and 4 plus skills or knowledge commensurate with an advanced degree in early childhood or child development, understanding that at this level early care and education professionals are increasingly specialized.

General information-please check appropriate answers:

- This proposal is for Friday Directors Institute Saturday Curriculum Conference
- Workshop **length:** 1 ¼ hours 2 ½ hours
- I am willing to **repeat** yes no

DESCRIPTION OF THE PRESENTATION: (Two to three sentences to be included in the conference program)

SESSION OBJECTIVES:

METHODS OF INSTRUCTION: (Please be specific as to how the sessions will be structured and materials used.)

As the **trainer** of the learning activity/training: I understand that it is my responsibility to prepare materials to cover the entire session time allotted, and I will be responsible for assuring that Certificates of Completion documenting attendance will not be issued to learners who have not completed the learning activity/training. Certificates are not to be awarded for partial attendance.

Signature of Instructor/Trainer

Date